

# Attachment A - Compliance checklist



Summary of requirement		Basis for requirement	Annual Report reference
<b>Letter of compliance</b>	A letter of compliance from the accountable officer or statutory body to the relevant Minister/s	ARRs – section 7	1
<b>Accessibility</b>	Table of contents	ARRs – section 9.1	3
	Glossary		64
	Public availability	ARRs – section 9.2	1
	Interpreter service statement	<i>Queensland Government Language Services Policy</i> ARRs – section 9.3	1
	Copyright notice	<i>Copyright Act 1968</i> ARRs – section 9.4	1
	Information licensing	<i>QGEA-Information Licensing</i> ARRs-section 9.5	N/A
<b>General information</b>	Introductory information	ARRs – section 10	4-6
<b>Non-financial performance</b>	Government's objectives for the community and whole-of-government plans/specific initiatives	ARRs – section 11.1	7
	Agency objectives and performance indicators	ARRs – section 11.2	26-27
	Agency service areas and service standards	ARRs – section 11.3	18-23
<b>Financial performance</b>	Summary of financial performance	ARRs – section 12.1	28-60
<b>Governance – management and structure</b>	Organisational structure	ARRs – section 13.1	8-9
	Executive management	ARRs – section 13.2	10
	Government bodies (statutory bodies and other entities)	ARRs – section 13.3	10-11
	Public sector ethics	<i>Public Sector Ethics Act 1994</i> ARRs- section 13.4	12
	Human rights	<i>Human Rights Act 2019</i> ARRs – section 13.5	12
	Queensland public service values	ARRs – section 13.6	6
<b>Governance – risk management and accountability</b>	Risk management	ARRs – section 14.1	13
	Audit committee	ARRs – section 14.2	14
	Internal audit	ARRs – section 14.3	14
	External scrutiny	ARRs – section 14.4	15
	Information systems and recordkeeping	ARRs – section 14.5	14
	Information security attestation	ARRs – section 14.6	N/A
<b>Governance – human resources</b>	Strategic workforce planning and performance	ARRs – section 15.1	17
	Early retirement, redundancy and retrenchment	Directive No.04/18 <i>Early Retirement, Redundancy and Retrenchment</i> ARRs – section 15.2	16

# Attachment A - Compliance checklist (cont.)

Summary of requirement (cont.)		Basis for requirement	Annual Report reference
Open data	Statement advising publication of information	ARRs – section 16	15
	Consultancies	ARRs – section 33.1	<a href="https://data.qld.gov.au">https://data.qld.gov.au</a>
	Overseas travel	ARRs – section 33.2	<a href="https://data.qld.gov.au">https://data.qld.gov.au</a>
	Queensland language services policies	ARRs – section 33.3	<a href="https://data.qld.gov.au">https://data.qld.gov.au</a>
Financial statements	Certification of financial statements	FAA – section 62 FPMS – sections 39 and 46 ARRs – section 17.1	61
	Independent auditor’s report	FAA – section 62 FPMS – section 46 ARRs – section 17.2	62-63

FAA    *Financial Accountability Act 2009*  
FPMS   *Financial and Performance Management Standard 2019*  
ARRs   Annual report requirements for Queensland Government agencies