



Rural Economic Development Grants

Expression of Interest Form

Client ID No:

V1 8/2/2024

All Expressions of Interest for Rural Economic Development Grants **MUST** be completed on this form. If you need assistance completing this form, please contact your local DAF Industry Development Officer. Details can be found at qrda.qld.gov.au/program/rural-economic-development-grants

Section 1 - Applicant details

Applicant 1 name

Legal/registered entity name
(if different to above)

ABN GST registered Yes No

Authorised
personnel 1 name

Position

D.O.B

Telephone

Email

Joint Application - If a parent, subsidiary or related entity of your organisation is providing the cash contribution and/or has the experience and financial viability to support this project, please detail this entity as a joint applicant.

Is this a joint application? Yes No

(If yes, please complete the Applicant 2 section. If more than two, please provide additional applicants details separately)

Applicant 2 name

Legal/registered entity name
(if different to above)

ABN GST registered Yes No

Authorised
personnel 2 name

Position

D.O.B

Telephone

Email

Applicant 1 Road Address:

Applicant 1 Postal Address:

Please tick if same as road address

Postal name

Town/City

State

Postcode

Postal address

Local Government Area

Town/City

State

Postcode

Industry Type (e.g. Horticulture, sheep, grain)

Website

ANZSIC details

Please detail your organisation's main revenue earning activity under the Australian and New Zealand Standard Industrial Classification (ANZSIC)

Applicant Type (please indicate what entity type best describes the applicant)

A medium sized business

An association incorporated under the
Associations Incorporation Act 1981

A cooperative registered under the
Cooperatives Act 1997

A primary producer

An Aboriginal and Torres Strait Islander
corporation registered under the Corporations
(Aboriginal and Torres Strait Islander) Act 2006
(Cwlth)

An entity established to represent either:

- i. Primary producers; or
- ii. Primary production enterprises

A university in Queensland

A tertiary education institution, or
another institution or organisation
that provides vocational training in
Queensland

A local government under the Local
Government Act 2009.

Section 1 - Applicant details (continued...)

Overview of Applicant/s (please provide a brief description of Applicant/s including description of the entity, location, industry, turnover, employees, relationship to other applicant (if applicable)).

Number of years of operation:

Number of employees (full time equivalent):

Annual turnover (please detail Applicant/s annual turnover for past 3 years e.g. ABC Pty Ltd FY 2022 \$900,000, FY 2021 \$950,000, FY 2020 \$800,000):

Entity name	FY22	FY21	FY20

Section 2 - Project summary

Project title (this may be used in media releases, launches or promotional material etc.):

Funding request amount (\$) (total funding request for a Rural Economic Development Grant):

Project summary (please provide a clear, brief description on the project and intended outcomes):

Primary production industry/ies (please detail what primary production industry/ies will benefit from the project):

Project timeframe - for commencement and completion of your project:

Project key events	Start date	Finish date

Section 3 - Project location

If your project has multiple sites, you must detail the percentage of project activities at this address.

Location name	Address (street number, street name and town)	Lot and plan details	Local Government Area (LGA)	Percentage of project activities at this address %

Section 4 - Project funding

All amounts should be GST EXCLUSIVE. The maximum grant amount is \$200,000 with at least a 50% cash contribution. You must not have received other government funding (local, state or federal) for the activity.

Project activity costs	Cost (\$)
Total project cost (GST Excl)	\$

Funding source	Status of funds (confirmed or pending)	Amount (\$)
Grant funding requested		
Applicant's cash contribution		
Partnership funding		
Other (please detail):		
Applicant's in-kind contribution (if applicable) <i>You may also detail in-kind contributions in addition to your 50 per cent co-contribution. In-kind contributions are non-monetary inputs including personnel and facilities, equipment and services provided through your own resources. Please note, this is not a requirement for funding.</i>		
Total (GST Excl)		\$

Please provide details of your cash contribution and/or a funding contribution from another source

(include if cash contribution is confirmed or sought):

Section 5 - Project description

Please describe the project

(including an overview of the project, what the funding will be used for, the stakeholders involved and any consultation which has been done):

Section 6 - Project job creation

Please detail the employment opportunities created by the project

(including direct and indirect jobs, types of roles, long-term and short-term jobs and location of job roles):

Please provide the number of full time equivalent* (FTE) jobs that will be created:

**Calculating Full Time Equivalent Staff. Full time work is 35 hours per week or more. If your project will employ casual or part time workers, calculate the number of hours to be worked by these employees and divide that total by 35 to determine full time equivalents. (For example, seven casual employees working 10 hours per week totalling 70 hours per week, equates to two full time employees).*

Additional FTE jobs created during the project (direct):

Additional FTE jobs created 12 months after completing the project (direct):

Additional indirect FTE jobs:

Job titles / Roles

Please list specific direct FTE e.g. farm hand

Please discuss how these jobs relate to the primary production value chain in the rural area:

Section 7 - Project economic benefits

Please discuss how the project will deliver economic benefit to the local community, primary production and the economy

(detailing the economic need for the project and the impact the project will have on the local community, primary production value chain and the economy):

What do you forecast the Revenue Growth of the business to be 12 months after completing the project? (This is the expected increase, not the total revenue)

Section 8 - Project delivery

Please discuss any prerequisites for the project to be delivered

(including relevant legislation, planning, construction and/or approvals that are in place/will shortly be provided/have been applied for):

Please describe your project experience or qualifications to successfully carry out the project

(include completed projects and outcomes, feasibility studies or other activities in regards to the project):

What actions are proposed to ensure the project has long term viability?

(include access to finance, financial capability to complete project, contingency if cost overruns and finances for ongoing operational costs etc):

Section 9 - Acknowledgements, consents and privacy statement

In the following sections, titled acknowledgements, consents and privacy statement:

QRIDA means Queensland Rural and Industry Development Authority; and

Identify Verification Service Provider means Dun & Bradstreet (Australia) Pty Limited ACN 006 399 677 trading as Illion.

Please tick each of the below to indicate your acceptance. Your acknowledgement and acceptance of each item is a condition of submitting a valid application.

Acknowledgements

I/We have read and understood the guidelines at qrda.qld.gov.au for the Rural Economic Development Grants Scheme Round 6 and have obtained clarification where needed.

I/We certify that all of the information provided in the whole of this application is true and accurate and discloses my/our correct financial position.

I/We certify that to the extent this application or any information provided in relation to this application contains information of, or about, another person, I/we have the authorisation of that person to provide the information and for it to be used and disclosed in accordance with the above authorisations.

I/We are aware that it is an offence and that penalties may be applied under the *Rural and Regional Adjustment Act 1994* (Qld) if any information provided in an application or any document provided in respect of an application is found to be false misleading or incomplete in a material manner.

I/We have read the Collection Notice and the Privacy Statement below and understand how personal information provided in my/our application may be collected, used and disclosed.

I/We certify that the business which is subject of this application is not in administration, liquidation or a state of insolvency and that all of the business owners are similarly, to the best of my/our knowledge, not in a state of bankruptcy, insolvency, financial distress or difficulty.

I/We are aware that QRIDA is bound by the *Public Records Act 2002* and are unable to return any documents forwarded as part of this application.

Do you have, or have you had, any business dealings with QRIDA that could be considered an actual, potential or perceived conflict of interest with this application? Yes ☐ No ☐

If Yes - please outline any business dealings with QRIDA that may be considered a perceived or existing conflict of interest:

Consent to Third Party Disclosures

I/We authorise any Relevant Person to disclose to QRIDA and each of its authorised representatives such information as QRIDA or an authorised representative considers to be necessary or appropriate in connection with this application or any aspect of the Scheme from a Relevant Person ^, including my/our financial statements and personal taxation returns and other supporting information to verify my/our identity, determine if my/our business is eligible to receive a grant under the Scheme and in relation to the administration and management of the Scheme and any grant provided to me/us under the Scheme.

^ For the purposes of the above consents, Relevant Person includes:

- the Identity Verification Service Provider and any accountant, solicitor, business consultant, bank, financier, supplier,
- processor, or other agent named or identified in this application or in supporting documentation provided with, or in support of, this application; and
- any Commonwealth, state or local government department, agency or authority that QRIDA or an authorised representative may consider relevant.

Information Collection Notice

Collection and use of your personal information

QRIDA and its authorised representatives are collecting and obtaining (from you and from the Relevant Persons) your personal information in connection with the Scheme, for the following purposes:

- verification of your identity;
- assessment of your application and your eligibility for the Scheme at the time of making the application and on an ongoing basis;
- the administration and management of the Scheme or any grant provided to me/us under the Scheme including for compliance and enforcement purposes; and
- any other purposes related, or otherwise necessary to give effect, to the purposes listed above.

QRIDA and its authorised representatives may also use your personal information for the following purposes:

- to contact you in relation to your application, and the evaluation of the Rural and Economic Development Grants Scheme;
- to facilitate its internal business operations and fulfil legal obligations;
- to assess the performance of QRIDA and other Queensland and Commonwealth Government grant and loan programs and services;
- to promote or market QRIDA and other Queensland and Commonwealth Government grant and loan programs and services (including the success and outcomes of this scheme);
- research and development of QRIDA and other Queensland and Commonwealth Government actual and proposed services;
- to identify and assess your eligibility for or interest in other QRIDA and Queensland and Commonwealth Government administered grant and loan programs or services;
- to collate statistical data; and
- as permitted by law, including in accordance with QRIDA's disclosure rights under s.40 of the *Rural and Regional Adjustment Act 1994*.

Disclosure of your personal information

QRIDA may disclose your personal information to the Relevant Persons, QRIDA's employees, contractors, related affiliates and third parties to the extent necessary or convenient to enable QRIDA to further the purposes described above (which do not extend to commercial purposes).

Government agencies to whom personal information is to be disclosed are:

- Department of Agriculture and Fisheries
- Queensland Treasury

Consent

By completing and submitting this application, you are consenting to QRIDA managing your personal information in the manner described in this Collection Notice and our Privacy Policy.

Continued over page...

Section 9 - Acknowledgements, consents and privacy statement (continued)

Privacy Statement

More information about the way QRIDA uses, discloses, and secures your personal information, how you can access and correct that information, and how you can make a complaint about a breach of privacy can be found in its privacy policy. QRIDA will comply with the *Human Rights Act 2019* (Qld) when making any decision, including with respect to collection, use, and disclosure of personal information.

By ticking this box, I/we are acknowledging and/or consenting to each of the matters I/we have indicated above.

Further information on the program is available on qrda.qld.gov.au

Signature	Name	Position / title	Date

How did you hear about the Rural Economic Development Grants Scheme? Please select:

QRIDA – Head Office	DAF – Head Office	Government Department	Financial Counsellor
QRIDA – Regional Area Manager	DAF – Industry Development Officer	Industry Organisation	Bank
Media (radio/newspapers)	Social Media	Accountant	

Submitting this form

Please submit this completed form to QRIDA by:

Post: GPO Box 211, Brisbane QLD 4001

Email: contact_us@qrda.qld.gov.au

Fax: (07) 3032 0300