



# North Queensland Restocking, Replanting & On-farm Infrastructure Grants

North & Far North Queensland Monsoon Trough, 25 January-14 February 2019

## Application Form

v1 8/5/2019

### About these grants

Grants of up to \$400,000 are available to eligible primary production enterprises for the purposes of:

- restocking lost livestock
- replanting lost or damaged crops or permanent plantings
- restoring or replacing lost or damaged on-farm infrastructure.

To be eligible for a grant you must:

- make a co-contribution of cash funds to match grant funds requested (your co-contribution can include funds on hand, funds already expended on restoration/replacement, or borrowed funds. It cannot include grants received under the \$75,000 Special Disaster Assistance Recovery Grants Scheme from QRIDA, or other government, non-government or charitable grant sources).
- contribute the majority of your labour and derive the majority of your income from the primary production enterprise, or have the potential to achieve this
- have received and have received and allocated the \$75,000 grant under the Special Disaster Assistance Recovery Grants Scheme delivered by QRIDA
- demonstrate the financial viability of your primary production enterprise after receipt of a grant.

This scheme will remain open until 30 June 2021 or until available funding is fully distributed.

For full eligibility requirements and scheme conditions please refer to the scheme guidelines at [www.qrida.qld.gov.au](http://www.qrida.qld.gov.au).

### Applying for a grant

**Available options for seeking a grant, depending on the availability of your cash co-contribution:**

**1. You can demonstrate the availability of your cash co-contribution equal to the grant value in this application.**

*QRIDA will assess your grant application and make a grant offer if all eligibility requirements are met.*

**2. You are seeking to finance your cash co-contribution by way of a QRIDA Disaster Assistance Loan.**

*QRIDA will assess your grant and loan applications together. A grant offer will be provided, subject to loan approval, if all eligibility requirements are met.*

**3. You are seeking to finance your cash co-contribution amount from another lender. You are applying for the grant, seeking conditional grant approval, pending your finance application.**

*QRIDA will provide a conditional grant approval, providing all eligibility requirements are met.*

Multiple applications may be made under the scheme to the maximum grant available of \$400,000.

Please complete all sections within this form and the schedules at the end of the form as relevant to your primary production enterprise.

**If you are applying for a Disaster Assistance Loan from QRIDA for your co-contribution for submission in conjunction with your application, you do not need to complete Sections 4, 5, 6 and 7 of the Loan Application Form.**

### Client ID

If you have received assistance from QRIDA previously, please provide your QRIDA Client ID number:

### Eligible Area

Please indicate the Local Government Area/s where your primary production enterprise is located and where damage occurred:

Burdekin	Carpentaria	Douglas	Hinchinbrook	Richmond	Winton
Burke	Cloncurry	Flinders	McKinlay	Townsville	

### Information required

<b>Past 3 (three) Years' Financial Statements for the applicant/s entity and all related entities</b> <i>Financial Statements to include Profit &amp; Loss Statement, Balance Sheet, Livestock Trading Accounts, Depreciation Schedules</i>	Yes
<b>Past 3 (three) Years' Income Tax Returns for the applicant/s entity, related individuals and/or related entities</b>	Yes
<b>Schedule of Account Details</b> <i>Please arrange for completed schedule/s to be submitted with this grant application. Please ensure each of your lenders (including banks, credit unions, lease/finance companies, etc) submit a completed schedule.</i>	Yes
<b>Have you lodged an insurance claim for damages associated with the Monsoon Trough event?</b> <i>Please provide evidence of achieved outcomes or expected pending outcomes at page 5 of this form.</i>	Yes
<b>If applying under Option 1 above, evidence of your co-contribution including bank statements, investment certificates, approval letters from lenders and invoices and receipts for restoration/replacement already completed.</b>	Yes
<b>You may also provide any additional information or documentation that you feel will support your application (i.e. Cash flow budgets, Business Plan)</b>	



## PART A - Your business

### Applicant business

Please select:	Title	Surname	Given Names	Date of Birth
	Sole trader			
Partners				
Individual trustees				
Company directors				
Company	Company/ Trustee name:			
Trust	Trust name (if applicable):			

*Please list Company Director/s' details above*

*If the Trustee is a Company, please provide the Company name and the Company Director/s' names in the boxes above*

Trading name

Applicant's ABN: \_\_\_\_\_ Industry type (e.g. sugar cane)

Is your enterprise registered for GST? Yes - your claim amounts must **exclude** any GST shown on your invoice  
 No - your claim amounts must **include** any GST shown on your invoice

### Contact details

Nominated contact person Telephone

Business telephone Fax Mobile Email address

**Road address of disaster affected property:** **Postal address of enterprise:** Please tick if same as road address

Town/city State Postcode Postal address

Local Government Area Town/city State Postcode

**Accountant**

Contact person Telephone Fax

Firm Email

**Bank or financier**

Contact person Telephone Fax

Firm Email

### Business history

How many years have you been operating your primary production enterprise?

Please detail your number of employees on average annually (excluding owners/directors):

Full time employees Casual/part time employees (full time equivalent) **Total full time equivalent employees**

### Primary production property details

Please show all primary production land held by applicants either individually or jointly with partners, other persons or associated entities. Please copy and attach additional pages if you have more than three properties.

Property 1 details				
Property name & address (if applicable)				
Owned	Purchase date	Purchase price	Current market value	
Leased	Lease payment (p.a.)	Expiry	Options	
Registered owners				
Title reference No or Lease No	Lot	Plan	Area (ha)	
This property is	kms in a	direction from the town of		
Local Government area of		City/Shire/Regional Council.		

Property 2 details				
Property name & address (if applicable)				
Owned	Purchase date	Purchase price	Current market value	
Leased	Lease payment (p.a.)	Expiry	Options	
Registered owners				
Title reference No or Lease No	Lot	Plan	Area (ha)	
This property is	kms in a	direction from the town of		
Local Government area of		City/Shire/Regional Council.		

Property 3 details				
Property name & address (if applicable)				
Owned	Purchase date	Purchase price	Current market value	
Leased	Lease payment (p.a.)	Expiry	Options	
Registered owners				
Title reference No or Lease No	Lot	Plan	Area (ha)	
This property is	kms in a	direction from the town of		
Local Government area of		City/Shire/Regional Council.		

Property 4 details				
Property name & address (if applicable)				
Owned	Purchase date	Purchase price	Current market value	
Leased	Lease payment (p.a.)	Expiry	Options	
Registered owners				
Title reference No or Lease No	Lot	Plan	Area (ha)	
This property is	kms in a	direction from the town of		
Local Government area of		City/Shire/Regional Council.		

## Statement of assets and liabilities

To assist QRIDA in assessing your application please provide a consolidated Statement of Assets and Liabilities for all members of the primary production enterprise immediately before the Monsoon Trough event.

Please tick if your statement of assets and liabilities is included in a separate template

Assets (show present fair market value)	\$	Liabilities (current amount owing)	\$
Cash at Bank		Overdraft (Limit:\$ )	
Term Deposits			
		Term Loans	
Farm Properties			
1. Land ha @ \$ /ha=\$ Buildings ( ) \$		Other Loans (eg. Private Loans)	
2. Land ha @ \$ /ha=\$ Buildings ( ) \$			
3. Land ha @ \$ /ha=\$ Buildings ( ) \$			
Livestock (show type)		Stock Loans/Pastoral House	
Fishing Vessels			
Fishing Licences			
Plant and Machinery		Hire Purchase, Leasing & Chattel Mortgage <i>(transfer total from table below)</i>	
Vehicles			
Crops (harvested, stored and unsold)		Entitlements Owing to Employees	
		Taxation Debt	
Accounts Receivable		Accounts Payable	
Debentures/Shares/Investments		Margin Loans	
Other Real Estate (show details)		Real Estate Loans (show details)	
Superannuation (current estimated value)		Personal Loans	
Life Insurance (estimated surrender value)		Credit Cards	
Other Assets (detail)		Other Liabilities (detail)	
<b>Total Assets</b>		<b>Total Liabilities</b>	

## Hire purchase and lease repayment schedule

Item	Lender	Instalments					Lease residual		Total owing (a x b + c + d)
		(a) Instalment amount	Frequency e.g. monthly/ yearly	(b) No. of payments remaining	Date of final payment	(c) Overdue payments (Arrears)	(d) Amount	Due date	
<b>Total owing</b> <i>(transfer total to 'Statement of Assets and Liabilities' above)</i>									

## PART B - Your losses

This section will provide us an understanding of the extent of loss your primary production enterprise experienced as a consequence of the Monsoon Trough event.

### Summary of losses

Please complete this summary after completing Schedules A, B and/or C as relevant to your primary production enterprise.

Summary of Losses	Amount (Excl GST)	
Livestock Losses		From Schedule A on page 9 of this form
Crop and permanent planting losses		From Schedule B on page 9 of this form
Infrastructure losses		From Schedule C on page 10 of this form
<b>Total</b>		

### Insurance

Have you made a claim for insurance in relation to the direct damage caused by the Monsoon Trough event?

A copy of the outcome of your insurance claim must be provided to QRIDA once determined (refer to checklist on page one).

Yes - please provide insurance details below	No - please indicate why
Insurance company	Uninsured
Policy / claim no.	My/our policy does not provide cover for the items damaged or damage caused by the eligible disaster (please attach insurance policy)
Claim manager name	Other (briefly detail below)
Claim manager phone no.	
Copy of claim attached?                      No      Yes	
Copy of outcome of claim attached?      No      Yes      Outcome pending	

Comments / other details about your insurance claim:

### Freight subsidy

Have you, or do you intend to, make a claim for a freight subsidy related to the purchase of stock for restocking from the Department of Agriculture and Fisheries?                      No      Yes - If yes, please provide details of your claim:

## PART C - Proposed use of grant and co-contribution

This section tells us how you will provide your matched co-contribution and the total funds that will be available to help pay your restoration costs. Please note the available grant amount is up to \$400,000.

Please provide evidence of your co-contribution including bank statements, investment certificates, approval letters from lenders and invoices and receipts for restoration/ replacement completed already:

Co-contribution funding	Total Amount
<b>Funds already expended on restoration/replacement</b>	
<b>Cash held</b>	
Deposit account/s	
Term deposit/s	
Farm Management Deposits	
Other investments	
<b>Borrowings</b>	
Overdraft limit	
New term lending	
QRIDA disaster assistance lending	
Other government disaster assistance lending	
<b>Total co-contribution amount (50%)</b>	
<b>Total grant amount requested (50%)</b>	
<b>Total funding for restoration</b>	

### Proposed replacement of livestock / replanting

This section outlines how you will use your combined grant and co-contribution amount. Where possible please provide evidence to verify your losses including quotes or invoices associated with costs for restocking, replanting or infrastructure repair or replacement. This evidence may also be supported with photographs.

Livestock / replanting	Description	No of head (livestock) / ha (replanting)	Estimated replacement \$ / head/\$/ha *Excl GST	Total replacement cost * Excl GST
<b>Livestock</b>	Cattle - Breeders			
	Cattle - Heifers (PTIC/Maiden)			
	Cattle - Trade (Steers/Heifers)			
	Cattle - Bulls			
	Sheep - Ewes			
	Sheep - Rams			
<b>Livestock other - please specify</b>				
<b>Replanting</b>				
<b>Freight costs</b>				
<b>Less paid or pending insurance payment/s</b>				
<b>Total estimated replacement costs</b>				

Note - "Replacement" includes purchases best suited to your requirements to re-instate your primary production enterprise i.e. losses and replacements do not have to be like for like.

Details of replacements that are not like for like:

You may be eligible for a freight subsidy via Queensland Department of Agriculture and Fisheries.\*

### Proposed replacement of infrastructure

Asset	Description	Quantity to be replaced	Estimated replacement cost *Excl GST	Total replacement cost * Excl GST
<b>Fencing, internal roads and firebreaks</b>	Internal/km			
	Boundary/km			
	Internal roads and firebreaks/km			
<b>Water infrastructure and other earthwork/s</b>	Poly tanks			
	Troughs			
	Poly pipe (kms)			
	Windmills / Solar pumps			
	Bores			
	Irrigation channels (km)			
	Centre pivots			
	Pumps			
	Dams / Turkeys nests			
<b>Plant and machinery</b>				
<b>Buildings (excluding residence/s)</b>				
<b>Less paid or pending insurance payment/s</b>				
<b>Total estimated replacement costs</b>				

**Proposed replacement of infrastructure (continued...)**

Note - "Replacement" includes purchases best suited to your requirements to re-instate your primary production enterprise i.e. losses and replacements do not have to be like for like.

Details of replacements that are not like for like:

Please complete this summary as relevant to your primary production enterprise after completing the details of replacements above.

Restoration & replacement	Amount (Excl GST)
Replacing lost livestock	
Replacing lost or damaged crops or permanent replantings	
Restoring or replacing damaged infrastructure	
<b>Total</b>	

**Details of your Special Disaster Assistance Recovery Grant approval/s**

Please tell us how you have used or plan to use your Special Disaster Assistance Grant approved by QRIDA.

Special Disaster Assistance Grant/s received and expended			
	Amount received to date	Application	Amount spent (Excl GST)
Grants received		Details of expenditure incurred to date	
		Details of anticipated expenditure	
<b>Total received</b>		<b>Total spent / to be spent</b>	

Note: Special Disaster Assistance Grant/s do not qualify towards your cash co-contributions for grant funding

Please provide any additional comments on how you used your Special Disaster Assistance Recovery Grant/s. Please submit evidence of tax invoices and official receipts as payment confirmation made to date.

## Declaration and authorisation

I/We have read and understood the guidelines available at [www.qrida.qld.gov.au](http://www.qrida.qld.gov.au) for the North Queensland Floods (North and Far North Queensland Monsoon Trough, 25 January – 14 February 2019) Restocking, Replanting and On-farm Infrastructure Grants scheme (Scheme) and have obtained clarification where needed.

I/We agree that QRIDA may use information I/we may have provided in connection with applying for assistance under Disaster Recovery Funding Arrangements for the Monsoon Trough event to assess my/our application under the Scheme.

I/We understand that grants approved under the Scheme are to be used only for eligible costs incurred as a result of direct damage and/or loss caused by the Monsoon Trough event.

I/We agree to provide QRIDA any further information that QRIDA may request regarding expenditure on, and outcomes from, restoration activities. This information may include photographs, quotations, tax invoices, receipts, bank statements or other similar records.

I/We agree to allow access to QRIDA and its authorised representatives, upon request, to inspect damage caused by the Monsoon Trough event or restoration works funded by a grant under the Scheme or related co-contribution.

I/We agree to participate in follow-up surveys regarding any grant provided under the Scheme or its outcomes, if requested.

I/We authorise QRIDA and each of its authorised representatives to obtain or collect such information as QRIDA or an authorised representative considers to be necessary or appropriate in connection with this application or any aspect of the Scheme, from:

- a) any accountant, solicitor, business consultant, bank, financier, supplier, processor, insurer, or other agent named or identified in this application or any supporting documentation provided with, or in support of, this application; and
- b) any Commonwealth, state or local government department, agency or authority that QRIDA or an authorised representative may consider relevant, (each a **Relevant Person**).

Without limiting the above, I/we authorise any Relevant Person to disclose to QRIDA and its authorised representatives such information as may be requested about me/us in connection with this application or any aspect of the Scheme.

I/We understand and agree that QRIDA and its authorised representatives will use information contained in, or provided in relation to, this application, and my/our financial statements and personal taxation returns and other supporting information to determine if my/our farm business is eligible to receive grant funding under the Scheme and in relation to the administration and management of the Scheme and any grant provided to me/us under the Scheme.

I/We authorise:

- a) QRIDA and each of its authorised representatives to disclose:
  - that I/we have made this application;
  - information contained in this application or any supporting documentation provided with, or in support of, this application;
  - information collected by QRIDA or an authorised representative from any Relevant Person; and
  - information about any previous application I/we have made to, or financial assistance I/we have received from, QRIDA, (in each case, **Disclosable Information**) to any:
    - Relevant Person or any contractor or agent of QRIDA, for purposes related to the assessment of this application or the administration and management of the Scheme or any grant provided to me/us under the Scheme; and
    - any other Commonwealth, State or local government department, agency or authority, for policy planning or other governmental purposes of that department, agency or authority; and
- b) the use of Disclosable Information by any department, agency or authority or other person referred to in a) above for a purpose stated in a) above.

I/We have read the Privacy Statement below and understand how personal information provided in my/our application may be used.

I/We certify that:

- a) all of the information provided in the whole of this application is true and accurate and discloses my/our correct financial position; and
- b) to the extent this application or any information provided in relation to this application contains information of, or about, another person, I/we have the authorisation of that person to provide the information and for it to be used and disclosed in accordance with the above authorisations.

I/We are aware that penalties may be applied under the *Rural and Regional Adjustment Act 1994* (Qld) if any information provided in an application is found to be untrue, false or misleading and that giving false or misleading information is a serious offence under the *Criminal Code 1995* (Cth).

I/We understand that my/our application will not enter the assessment queue until all of the required information, as outlined in the checklist on page 1 of this application, is received at QRIDA.

I/We understand that completed applications will be assessed in the order of receipt and grant offers and grant payments will at all times be based on, and be subject to, the availability of funds.

**Before submitting this application to QRIDA please ensure all relevant questions have been completed and all required documentation attached.**

**All business owners, directors or trustees must sign below.**

Applicant	Signature	Name	Position	Date
One				
Two				
Three				
Four				

## How to apply

Please submit your completed application including all supporting documents to QRIDA by:

**Post:** GPO Box 211, Brisbane QLD 4001      **Email:** [contact\\_us@qrida.qld.gov.au](mailto:contact_us@qrida.qld.gov.au)      **Fax:** (07) 3032 0300

## Enquiries

Further information on the program is available on the QRIDA website at [www.qrida.qld.gov.au](http://www.qrida.qld.gov.au). If you require assistance with completing your application please contact QRIDA on **Freecall 1800 623 946**.

## Privacy

*Personal information provided on, or in support of, this application or that is obtained from any Relevant Person, may be used by QRIDA and its authorised representatives to assess your eligibility for the Scheme and in relation to the administration and management of the Scheme or any grant provided to you under the Scheme. QRIDA may also use this information to research and develop its service, to collate statistical data or in some cases provide you with information on other QRIDA programs. QRIDA may disclose your personal information in accordance with the authorisations above and any department, agency, authority or other person to which such information is disclosed may use the information for the purposes stated in the authorisations. More information about QRIDA's general privacy policy is available on our website at [www.qrida.qld.gov.au](http://www.qrida.qld.gov.au).*



**Extra information**

Please use this space to provide any further information you may wish to include to support your application, for example, information about production programs or restoration plans.

Please complete these loss schedules as relevant to your primary production enterprise and enter totals in the summary of losses on page 5.

**SCHEDULE A - Livestock losses**

Cattle					
	Normal carrying capacity	Pre-monsoon stock on hand	Losses due to Monsoon Trough event	\$/hd value of losses (Excl GST)	Total estimated value lost (Excl GST)
Breeder cows					
Maiden heifers					
Yearling / Weaner heifers					
Calves					
Yearling / Weaner steers					
Steers					
Bullocks					
Bulls					
<b>Total</b>					

Sheep					
	Normal carrying capacity	Pre-monsoon stock on hand	Losses caused by Monsoon Trough event	\$/hd value of losses (Excl GST)	Total estimated value lost (Excl GST)
Breeder ewes					
Maiden ewes					
Ewe hoggets					
Lambs					
Wether hoggets					
Wethers					
Rams					
<b>Total</b>					

Other livestock					
Stock type	Normal carrying capacity	Pre-monsoon stock on hand	Losses due to Monsoon Trough event	\$/hd value of losses (Excl GST)	Total estimated value lost (Excl GST)
<b>Total</b>					

**SCHEDULE B - Crop & permanent planting losses**

Crop & permanent planting losses					
Commodity type	Normal crop production (ha)	Pre-monsoon crop provided	Losses due to Monsoon Trough event	Estimated replanting losses (Excl GST)	Total replanting cost (Excl GST)
<b>Total</b>					

**SCHEDULE C – Infrastructure losses**

Infrastructure losses				
<b>Fencing, internal roads and firebreaks</b>	<b>Subtype:</b>	<b>Kms lost</b>	<b>Per km replacement cost (excl GST)</b>	<b>Total replacement cost (excl GST)</b>
	Internal fencing			
	Boundary fencing			
	Internal roads and firebreaks			
<b>Water infrastructure and other earthwork/s:</b>	<b>Subtype:</b>	<b>No. lost</b>	<b>Per unit replacement cost (excl GST)</b>	<b>Total replacement cost (excl GST)</b>
	Tanks			
	Troughs			
	Poly pipe (kms)			
	Windmills solar pumps			
	Bores			
	Irrigation channels (Km)			
	Center pivots			
	Pumps			
Dams / Turkeys nests				
<b>Plant and machinery</b>	<b>Description:</b>	<b>No. lost</b>	<b>Per unit replacement cost (excl GST)</b>	<b>Total replacement cost (excl GST)</b>
<b>Buildings (excludes residence/s)</b>	<b>Description:</b>	<b>No. lost</b>	<b>Per unit replacement cost (excl GST)</b>	<b>Total replacement cost (excl GST)</b>
<b>Total</b>				

# Schedule of Account Details

A separate copy of this form is to be completed by *each* of your lenders. Please arrange for your lenders to return this form to you before submitting your completed application form to QRIDA. (Includes banks, finance companies, building societies, credit unions and private lenders. For applicants and *all* related entities)

Consent and Authorisation	Return Instructions
<p>To: <span style="float: right;"><i>(Bank/Financier name)</i></span></p> <p>Please list below details of all my/our accounts held with your company and return this form to me/us according to the Return Instructions (shown to the right of this form). You are also authorised to discuss my/our accounts with QRIDA and provide any information QRIDA may request regarding my/our accounts.</p> <p>Name/Company/Firm: <span style="float: right;">Applicant's Signature:</span></p> <p>Name/Company/Firm: <span style="float: right;">Applicant's Signature:</span></p>	<p>Please return this form to me/us by:</p> <p>Fax:</p> <p>Email:</p> <p>Post:</p>

Loan Accounts, Equipment Finance and Other Borrowings <i>(Debit Accounts)</i>										
Account name	Account BSB & Number	Facility Type	Balance	Limit	Interest Rate	Expiry Date	Repayment Amount	Repayment Frequency	Balloon or Residual	Arrears

**Contingent Liabilities:**

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Savings Accounts, Term Deposits, Investment Accounts and other Asset Accounts <i>(Credit Accounts)</i>			
Account name	Account BSB & Number	Account Type	Balance

I/we confirm the above information is correct and confirm the account holder currently has the lender's support.

Branch address/stamp:					
Manager name:		Manager signature:		Date:	
Email address:		Phone number:		Fax Number:	

An additional Schedule of Account Details form is available on QRIDA's website